



NOTICE OF EXTENSION

26 February 2025

FEDERICO O. CRUZ II / AMITA A. EBON

Authorized Representative

XIMEX DELIVERY EXPRESS, INC.

Sto. Domingo Road, Brgy. Mayapa,
Calamba City, Laguna

Dear **Mr. Cruz / Ms. Ebron**:

We are pleased to inform you that the contract for the **Procurement of Freight Forwarding Services for Procurement Service (PS), Regional Depots and Local Government Unit (LGU) Depots** is hereby **extended for a period of three (3) months from from 20 March 2025 to 20 June 2025** in accordance with the Guidelines on Renewal of Regular and Recurring Services provided under 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

We appreciate your interest in extending the contract for **Procurement of Freight Forwarding Services for Procurement Service (PS), Regional Depots and Local Government Unit (LGU) Depots** and we look forward to your satisfactory performance of your obligations under the project.

Sincerely yours,

Signature Redacted

PHILIP JOSEF T. VERA CRUZ

Deputy Executive Director V
Operations, Logistics, and Supply Chain Group

Signature Redacted

FEDERICO O. CRUZ II
(Signature above printed name)

MARCH 6, 2025
(Date and Time of Receipt)

**Kindly email to sender to acknowledge receipt*